

WP2: Qualification matrix

EQF2- F | Florist

Descriptors on level 2:

K: Basic factual knowledge of a field of work or study

S: Basic cognitive and practical skills required to use relevant information in order to carry out tasks and to solve routine problems using simple rules and tools

R/A: Work or study under supervision with some autonomy

Unit	Unit title	
0	Key competences and basic skills	R
0.A	Adaptability <i>is about intrapreneurship, innovation, communication, analysing, critical thinking, cooperation etc.</i> - can investigate, learn, explore, and innovate - thinks and analyses critically and solves issues - knows the value of other ideas, concerns, and motives	EQF2-L EQF2-G
0.C	Creativity <i>is about problem solving, idea development, innovation etc.</i> - has an open and curious mindset in order to develop new ideas - puts new ideas into action to solve issues/problems	EQF2-L EQF2-G
0.S	Sustainability <i>is about pollution, waste, water, energy</i> - knows the basics of ecological processes in natural systems - plans and carries out work tasks in an environmentally sustainable way - adjusts working processes within a set of guidelines, in order to maintain sustainability in a changing environment - assesses the environmental impact of a work process	EQF2-L EQF2-G
0.T	Technology <i>is about basic digital tools (ITC, mobile phone, photo)</i> - carries out work tasks using digital tools	EQF2-L EQF2-G

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	<ul style="list-style-type: none"> - knows relevant equipment and machinery - knows basic legislation concerning reproduction of digital resources for private and commercial purpose - understands the risks of web-based communication i.e. virus, malware - evaluates web pages for relevance and reliability of content - participates in evaluating the use of technology in a work task 				
1	Sector core competence	Knowledge	Skills	Responsibility and autonomy	R
1.1	Production (sector related) <i>is about workplace, tools, working procedures, botany (plant classification, botanical names, growing conditions)</i>	<ul style="list-style-type: none"> - knows basic production directions of various agricultural companies and products - knows basic growing mediums, production steps, ways of working (preparation, sowing, grafting, planting, care, harvest) - knows elementary sales tasks - knows a limited number of plants and plant materials 	<ul style="list-style-type: none"> - assists in a variety of routine production processes - prepares the workplace according to essential ergonomic and effective aspects - implements plans for routine working procedures 	<ul style="list-style-type: none"> - understands the meaning of independent further training - assists with activities under instruction and can act with limited autonomy - carries out various activities in production under instruction - adapts work processes to the task at hand and to the materials involved 	
1.2	Product development (sector related) <i>is about supply, partners/network, marketing, developing products (mapping needs, planning, working in a creative process, using creative tools...)</i>	<ul style="list-style-type: none"> - knows about sources of supply and partners in the industry - knows primary marketing opportunities 	<ul style="list-style-type: none"> - cooperates with different partners in routine work - knows the importance of networking in the work process 	<ul style="list-style-type: none"> - reacts to managerial conclusions - carries out basic product development tasks with limited autonomy 	
1.3	Communication and company (sector related) <i>is about start-up/entrepreneurship, marketing, law and regulations,</i>	<ul style="list-style-type: none"> - knows about basic start-up requirements and regulations for companies - knows the importance of independent training 	<ul style="list-style-type: none"> - interacts with work colleagues and customers in a productive way. 	<ul style="list-style-type: none"> - assists with coordinating and performing business tasks - acts with limited autonomy 	EQF2-G

	<i>communicating with customers verbally and visually, sales and services</i>	- knows company-specific processes			
1.4	Health and Safety (sector related) <i>is about health precautions, safe working methods, cleanliness/hygiene, equipment, pesticides, poisonous and allergenic plants, working environment</i>	<ul style="list-style-type: none"> - knows general regulations for the prevention of workplace accidents - knows general regulations on environmental protection related to a limited part of the sector - knows the basic requirements for health and safety clothing in production and sales - knows health and safety regulations that are relevant for basic work processes 	<ul style="list-style-type: none"> - follows the regulations for the prevention of work risks and environmental protection under instruction -- carries out routine work tasks and activities in accordance with health and safety regulations, under instruction - uses correct working techniques and protective equipment under instruction - performs work in an ergonomically correct manner under instruction - uses fire protection and prevention equipment - provides basic first aid assistance 	<ul style="list-style-type: none"> - uses safe working methods under instruction - pays attention to cleanliness and hygiene - ensures safe use of tools with limited autonomy - adapts working methods to meet health and safety requirements 	EQF2-L EQF2-G
1.5	Sustainability (sector related) <i>is about sustainable use of resources, ecological footprint, fair trade, protection of the environment and species,</i>	- knows basic environmental protection and fair-trade regulations	- acts in an environmentally relevant manner under instruction	- assists with the implementation of environmentally relevant activities	

	<i>UNs Sustainable Development Goals Knowledge of your green supply chain Cradle to cradle, circular-economic</i>	<ul style="list-style-type: none"> - knows the basic principles of ecological footprints - knows how living conditions of flora and fauna can be affected by business activities 	<ul style="list-style-type: none"> - chooses environmentally friendly materials and methods of manufacture and maintenance under instruction 	<ul style="list-style-type: none"> - helps improve sustainability indicators, under instruction 	
1.T	Technology (sector related) <i>is about machinery, equipment, instruments, digital tools (for payment, communication, in the production), technological tools (VR, AR aso.)</i>	<ul style="list-style-type: none"> - knows preparatory work in various work areas and associated machines / devices - knows basic digital tools and technologies relevant to the business 	<ul style="list-style-type: none"> - operates tools, machines and equipment and digital tools, under instruction 	<ul style="list-style-type: none"> - carries out tasks in communication, calculation, and collection of information with digital tools under instruction 	EQF2-G EQF3-F

2	Occupational core competence	Knowledge	Skills	Responsibility and autonomy	R
2.1	Production in floristry <i>is about plant production in different growing systems</i> <i>- plant life processes and growth conditions</i> <i>Plant identification and classification</i> <i>Storage, packaging, transport.</i>	<ul style="list-style-type: none"> - knows preparatory and assistive activities to produce flower arrangements (plant material, packaging, etc.) - knows basic botany relevant to floristry - knows basic storage and preservation procedures for raw materials, materials and floristic products 	<ul style="list-style-type: none"> - prepares simple flowers and plant arrangements according to specified criteria - performs care treatment on the most common flowers and materials used in floristry - conserves materials and floristry products under instruction - creates floral products under instruction 	<ul style="list-style-type: none"> - cooperates with colleagues in the production line - recognises the need for plant care measures and carries them out with limited autonomy 	

		<ul style="list-style-type: none"> - knows basic care measures for plants - knows basic floristry terminology 			
2.2	<p>Floristry product development <i>is about developing products and concepts, work in a creative process in floristry, visualize/draw, use creative tools, tools and techniques in floristry, presentation, make model/prototype, calculate</i></p>	<ul style="list-style-type: none"> - knows the basics of developing floristry products - knows fundamental visualization options to communicate plans 	<ul style="list-style-type: none"> - participates in the development of floristry products under instruction - assists in presenting products - uses clear language - calculates the costs associated with a product 	<ul style="list-style-type: none"> - reacts to new instructions connected to simple work tasks and implements them 	
2.3	<p>Communication and company <i>is about retail, framework conditions in floristry, documentation, laws and regulations, norms of business, entrepreneurship, sales and services in floristry, economics and management - marketing (web, social medias...)</i></p>	<ul style="list-style-type: none"> - knows general floristry regulations - knows primary processes and activities in a floristry company - knows basic storage techniques, inventory control, entitlement, legislation - has knowledge of cleaning and maintenance work in a florist's workshop - knows customer service 	<ul style="list-style-type: none"> - carries out supporting activities for colleagues - carries out cleaning and maintenance of facilities under instruction, equipment, machines and tools - helps with customer service under instruction 		